

Programme Highlight Report Summary

Strategic Planning	R	Despite considerable efforts, significant delays have been introduced to the development of the Strategic Plan, meaning that its finalisation and approval will not be until October 2015. The delay in making decisions to disperse the Integrated Care Fund remains a matter of grave concern. A number of key issues/risks and proposed actions to mitigate these were identified around the Strategic Plan and ICF. In relation to the Strategic Plan these include focused engagement with stakeholders to counter any potential reputational damage as a result of slippage in timescale, ensuring available resources are focused on the significant work still needed to develop the Strategic Plan and rigorous programme management to ensure new timescale are adhered to. In terms of the ICF, formal clarification of decision making points by August 2015 and additional support for project leads submitting proposals to address the ongoing delay.
Draft Strategic Plan	R	Feedback from engagement events with staff and public was used to develop a second draft which was considered by the Strategic Planning Group, NHS Board and Integration Joint Board. It has also been circulated to elected members for comment. There was significant comment about the developing draft at the NHS Borders Board and IJB. Given the significant concerns expressed, the time necessary to do that redrafting work will mean that final draft version for public consultation will now go to the NHS Board on 1 st October and the IJB on 12 th October for approval. A consultation period will follow.
Integrated Care Fund	A	Despite a lack of formal clarification of decision-making points for initiatives to be funded by the Integrated Care Fund, considerable work has gone into further development of bids with a number now developed to the point where they satisfy robust financial appraisal.
Gov, & Integration	A	Finalise revised Scheme of Integration for submission to Scottish Government. Estimated timeline for completion September 2015.
Scheme of Integration	A	Feedback from Scottish Government received. Shared with workstreams and allocated for actions. Version 4 to be discussed by Programme Board on 30 July. Workstream to review final Scheme when all revisions made.
Workforce Planning	G	This group have not met since last reporting period and therefore no update is available at this time. The comments below are based on the previous report.
Scope each orgs. existing HR policy - produce a report on significant differences	G	Complete for 10 main policies, further work planned for other HR policies – report to be prepared for Programme Board.
Agreement for staff to raise public service issues using existing policies	G	As above whistleblowing policies have been compared.
Develop a staff engagement plan	G	Close links with Communications Group continues.
Develop an OD plan up to and including April 2015	A	Draft Organisational Development Plan developed and to be amended for next IJB meeting. Further work with local OD being advanced.
Scope and develop joint training	G	Work continues to scope existing Statutory and Mandatory Training. Early discussion re opportunities within eLearning/Shared Learning/Quality Assurance - group agreed this could be explored further once Statutory and Mandatory scoping exercise is complete.
Information & Technology	G	A draft brief for a Programme of work has been prepared with colleagues in the NSS. Over the 6 weeks, this will be validated with service managers and key stakeholders before a finalised brief is brought to the Programme Board in October along with proposals for funding and resourcing the work.
Agree and prioritise business requirements	G	Initial scoping work has been completed involving Business users.
Data Sharing	G	Agreement, in principle, has been reached to incorporate the eGIRFEC and adult data sharing solution into a single project – i.e. one project to identify and procure a data sharing solution to the sharing of information for both adults and children.
Technology Enabled Care	G	Technology Enabled Care (TEC)-funded Video Conferencing project being scoped at both a national and local level.
Finance	G	Attended third finance national leads meeting 13 July and now furthering current issues. During the next reporting period agree 2015/16 Resource Transfer uplift. Lead on Due Diligence and Assurance over sufficiency of integrated resources. Confirm arrangements around minimising VAT impacts of supply of services. Support the development of 'Directions' and Financial Regulations/Wider Code of Governance.
Revenue Financial Planning	G	Work continues on analysing large-hospital set aside budgets.
Revenue Financial Management	G	2015/16 Shadow Integrated Budget now operational to month 3.
Statutory reporting	G	Still working towards identification and implementation of a Health & Social Care Integration joint reporting entity.
Governance	G	Updated comments and revisions on provisions within the Scheme of Integration submitted. Supported evaluation of all submitted Integrated Care Fund bids and governance arrangements. Confirmed SBC Ext Auditors will audit IJB.
Communications	G	Activity has been focused on information distribution and branding development. New communications plan of activity needs to be developed working with workstream leads – and this should include a plan for engaging with all stakeholders, including staff. Due to revision of timescale in regard to 2 nd draft of Strategic Plan, communication and engagement activates need to be reviewed.
SB Connect article	G	Article included, top page 3. SB Connect has now been issued to homes from 6 July.
Branding	G	New logo for branding has been developed and approved by the Integration Joint Board.
Communications and Engagement Officer post for Integration.	G	Carin Pettersson started working June 8 as Communications and Engagement Officer and has been introduced to the Health & Social Care Management , Integrated Joint Board and key persons.
Newsletter	A	Newsletter drafted, awaiting confirmation on new timescales and input required from workstream leads
Comms plan for next phase of consultation	A	Due to shifted timescale, plan has been on hold until timeframes are confirmed. In the meantime proposed options are being worked up.
Stakeholder list & analysis	G	Review of stakeholder list is under way.
Border Union Show	G	Attended the Border Union Show on 24 th and 25 th July. Engaged with the public and raised awareness of Strategic Plan with support from integrated areas: NHS Borders Public Dental, Community Capacity Building, Learning Disability, Joint health Improvement Team, Mental Health and Safer Communities.
Decisions Needed from the Board :		
None		